

Date _____

Employment Application

Name: _____

Social Security #: _____

Address: _____

Phone: _____

Email: _____



In Case of an Emergency Contact _____

Phone _____ Address _____

Position applying for? _____

What experience do you have in the area you are applying for? _____

Type of employment desired: Full-Time Part-Time Temporary Seasonal

Are you legally eligible for employment in this country? _____

Date available for work ____/____/____ Desired wage range? _____

Are you able to meet the attendance requirements of the position? _____

Are you able to meet the physical requirements of the position? _____

Do you have any felony convictions? _____ If yes, please explain? _____

Answering yes to these questions does not constitute an automatic bar to employment Factors such as Date of the offense, seriousness and nature of the violation, rehabilitation and position applied for will be taken into account

Have you ever been in the military? _____ If so, what branch and rank? _____

Job Skills: _____

Past work Experience: (please start with most recent job information)

Company:	Job Responsibilities
Phone:	
Supervisor:	
Dates worked:	
Position:	
Pay rate:	
Reason for leaving:	

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Phone:	
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Past Work Experience (continued)

Company:	Job Responsibilities
Phone:	
Supervisor:	
Dates worked:	
Position:	
Pay rate:	
Reason for leaving:	

Educational Background (Begin with most recent)

School	Number of Years Completed	Degree / Diploma

References: (List names and phone numbers of three business/work references who are not related to you and are not previous supervisors. If not applicable, list three school or personal references who are not related to you.)

Name	Telephone	No. of Years Known

Applicant Statement

I certify that all information I have provided in order to apply for and secure work with the employer is true, complete and correct.

I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to (a) cancel further consideration of this application, or (b) immediately discharge me from the employer's service, whenever it is discovered.

I expressly authorize, without reservation, the employer, its representatives, employees or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, resume or job interview. I hereby waive any and all rights and claims I may have regarding the employer, its agents, employees or representatives, for seeking, gathering and using such information in the employment process and all other persons, corporations or organizations for furnishing such information about me.

I understand that the employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or excusing any applicant from consideration for employment on a basis prohibited by applicable local, state or federal law.

I also understand that if I am hired, I will be required to provide proof of identity and legal authority to work in the United States and that federal immigration laws require me to complete an I-9 Form in this regard.

Offers of employment are subject to passing a physical exam and drug screen.

Do not sign until you have read the above applicant statement.

I certify that I have read, fully understand and accept all terms of the foregoing Applicant Statement.

Signature of Applicant

Date